

Town of Maggie Valley Festival Grounds: Application Form

3987 Soco Road
Maggie Valley, NC 28751
Phone: 828.926.0866
E-Mail: info@maggievalleync.gov
Web: maggievalleync.gov

Instructions: Please read all information included in this document, sign and submit completed pages 1 & 2 to the Town of Maggie Valley, 3987 Soco Road, Maggie Valley, NC, 28751. Questions, please contact the Town of Maggie Valley at 828-926-0866 or email @ info@maggievalleync.gov.

Contact Information:

Please Type or

Print in Black or Blue Ink

Event Name:

Event Host/Sponsor:

Federal Tax ID Number:

Event Organizer/Producer:

Drivers License: State-
Number:

Date of Birth:

Mailing Address:

(Address, City, State, Zip Code)

Phone:

Email:

Website:

Proposed Event Schedule	Requested Dates	Start Time	End Time
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Setup Day:

Event Day -1

Event Day- 2

Event Day -3

Event Day -4

Strike Day:

EVENT OVERVIEW:

Please provide the type of event and a brief explanation of the event activities. Please include the expected daily attendance per day.

Event Elements: Please Check all that apply: Sample Distillery Tastings * by Board Approval
 Alcohol Sales Live Music Overnight Camping

Previous Event Hosting:

Please identify if your organization has hosted this event (or similar type of event) in the past. Please provide information on any recent events, festivals, etc. that you have sponsored, promoted and/or produced. You may attach additional sheets if necessary.

Event Title:	Event Title:
Event Location:	Event Location
Event Date:	Event Date
Contact Person:	Contact Person:
Phone #	Phone #
Email:	Email:
Website:	Website:

Pre Application Meeting:

Prior to submitting an application to lease the Town of Maggie Valley Festival Grounds Event Organizers/Promoters are required to attend a pre-application meeting with designated Town Staff. This allows staff to explain in more detail the Procedures & Rules associated with the Maggie Valley Festival Grounds. To schedule this meeting please contact the Town Clerk’s office by phone 828.926.0866 or email info@maggievalleync.gov.

PLEASE READ AND SIGN THE STATEMENT BELOW

I certify that I am authorized to act for the above organization/group/individual. This organization/group/ individual understands that approval of the use of the Maggie Valley Festival Grounds in no way constitutes or signifies town sponsorship of the activity or function conducted by this organization/group/individual, and that this organization/group/individual will be responsible for adhering to the Maggie Valley Festival Grounds guidelines. Rules for the use of the property are subject to change at any time without prior notice. I and this organization/group/individual defend, save harmless and indemnify the TOWN OF MAGGIE VALLEY against any tort, liability, claim, demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the use of the Festival Grounds. By signing this document I expressly give the TOWN OF MAGGIE VALLEY the right to perform a background check to verify the information contained herein or other such information as may be determined expedient by the Town. I further certify that I have been provided with a copy of the Town’s operating policies for the use of the Festival Grounds and agree to abide by same.

(PLEASE PRINT)

NAME: _____

SIGNATURE: _____ DATE: _____

*** Events shall only be approved the Board of Aldermen.

****FOR OFFICE USE ONLY****

EVENT APPROVED
(Authorized Signature): _____

DATE: _____